

File Reviews

Commonly Missed Items

Aggregates

Payment by Square Yard

- Calculations
- Depth checks

Density Reports

- Signature on report
- Filling out completely

Payment by weight

Delivery Tickets

- Moisture Check
- Scale check
- Signed certification statement
- Pit Number
- MDOT project number

Concrete

Testing

- NRMCA Certification
- Scale Check
- Form 1155
- Report of test results
- Testing Personnel certifications
- IAT's

Documentation

- 1174B Delivery Tickets
- Signed certification statement
- MDOT project number
- Batch weights

Hot Mix Asphalt (HMA)

- Missing yield calculations

- Missing MDOT project numbers
- Missing mix temperatures
 - Missing Density reports/Core density compaction form 1907
- Material Source List form 501
 - Missing material certification for bond coat and asphaltic material
- Missing certified testers
- Missed to associate bond coat to HMA pay item

Missing Documentation

- Subcontract agreements form 1302
 - Post certification of subcontract compliance form 1386
 - Work is complete and ready for inspection notification letter from contractor
 - Missing signature on pay estimates
- Wage rate interview sheets form 1156
 - Job site poster inspection checklist form 1967
 - Pavement warranty documentation
- Construction safety program
- Buy America Certification

Missing Information on IDR's

- Contractor's/equipment/weather
- Signature
- Calculation sheet
 - Material not associated to pay item