



FEDERAL AID CONTRACT ADMINISTRATION AND CONTRACT MODIFICATIONS

Tom Tellier MDOT GRTSG Construction Engineer

Wayne Harrall KCRC Engineering Manager

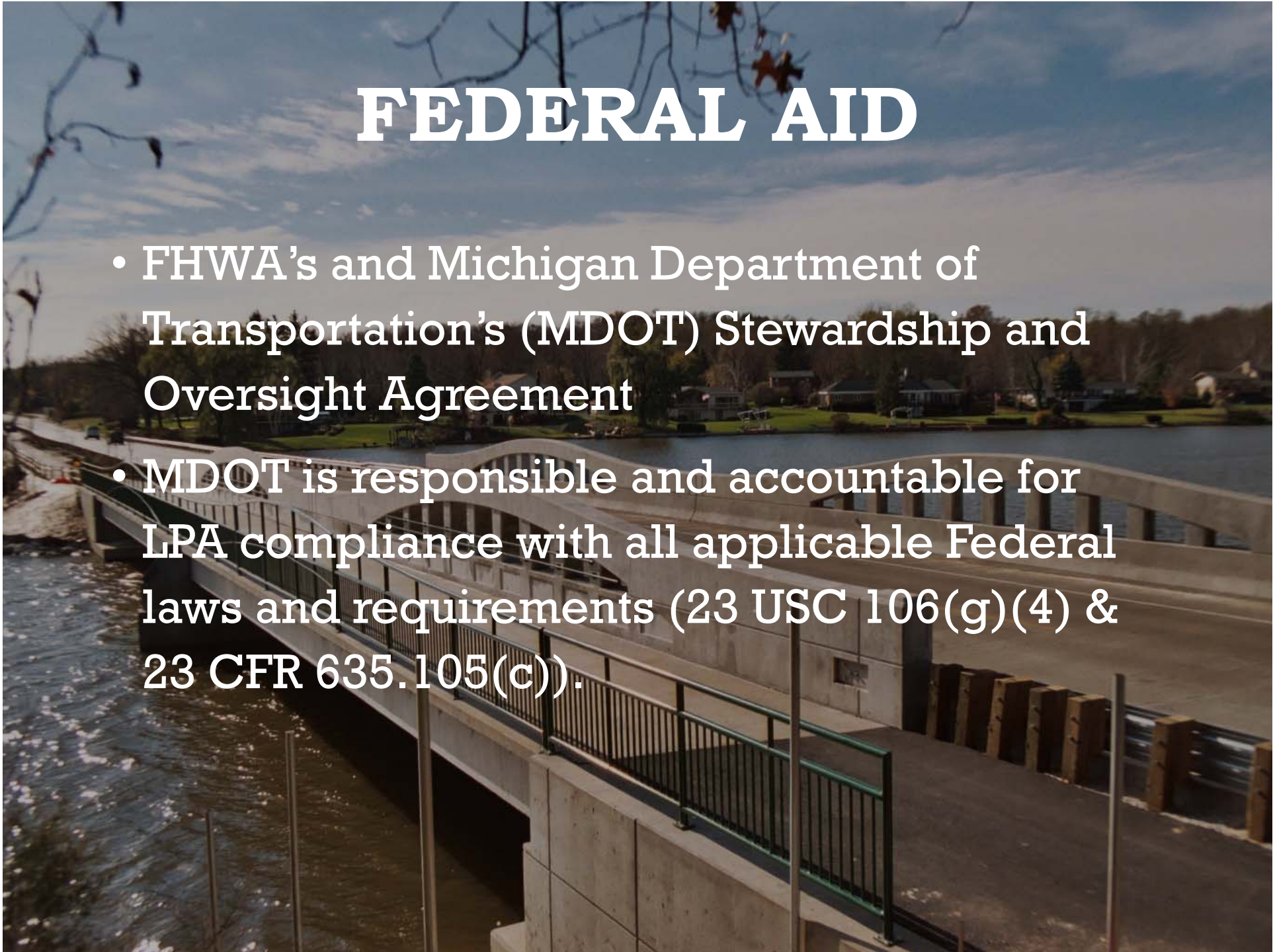
Michael Stoltz MDOT GRTSG Office Tech

FEDERAL AID AND CONTRACT MODIFICATION

- Federal Aid
- Communication
- Contract Modifications
- Project Closeout

FEDERAL AID

- FHWA's and Michigan Department of Transportation's (MDOT) Stewardship and Oversight Agreement
- MDOT is responsible and accountable for LPA compliance with all applicable Federal laws and requirements (23 USC 106(g)(4) & 23 CFR 635.105(c)).



COMMUNICATION

- *Early involvement with MDOT*
- *Timely Communication*
- *Sharing draft documents*
- *Advance notice of potential issues*

CONTRACT MODIFICATIONS



- Contract Modification BoHIM 2012-03
- Original items
- Extra Items
- Adjustment Items
- Extension of Time

BOHIM 2012-03



OFFICE MEMORANDUM

DATE: February 28, 2012

TO: Region Engineers
Region Associate Delivery Engineers
Region Construction Engineers
TSC Managers
Construction/Project Engineers

FROM: Gregory C. Johnson, P.E.
Chief Operations Officer

Randy R. Van Portfliet, P.E.
Bureau Director of Field Services

SUBJECT: Bureau of Highway Instructional Memorandum 2012-03
Processing Contract Modifications
(Supersedes BOH IM 2004-14)

This instructional memorandum sets forth changes to the Michigan Department of Transportation (MDOT) contract modification process for construction contracts. The procedures in this BOH IM are effective immediately and apply to all MDOT highway construction projects involving federal and/or state funding including all federally funded local agency projects. This procedure supersedes the procedures set forth in Section 103 of the MDOT Construction Manual and BOH IM 2004-14.

References to standard specifications in this document refer to either the *MDOT 2003 Standard Specifications for Construction* or the *MDOT 2012 Standard Specifications for Construction*, and the selection will be whichever specification is referenced in the project's contract documents. References and citations in this BOH IM will refer to the new *MDOT 2012 Standard Specifications for Construction* but in any case where discrepancies between the specifications exist, the engineer shall refer to the applicable procedures in the respective governing specifications.

This BOH IM contains multiple hyperlinks in both the [Table of Contents](#) and throughout the document for easy reference to other sections or attachments. To use the underlined hyperlinks just hold the "control" key and click on them with your mouse.

EXAMPLE CONTRACT MODIFICATIONS



Michigan Department of Transportation

Contract Modification

FieldManager

Contract:

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created Yes	Net Change	Awarded Contract Amount
Route		Managing Office		District 03009	Entered By

Contract Location

New structure for new route

Short Description

Progress Increases and Extras

Description of Changes

- A. Original Contract Amount:
- B. Current Contract Value (including this revision):
- C. Net Total:
- D. Net Percent Change:
- E. FHWA Oversight Project
- a. FHWA Area Engineer:
- F. Revision Summary: This Contract Modification requires Tier 1 and FHWA approval.

Authorization is requested to make progress increases and decreases as shown and add the extra items listed.

ORIGINAL ITEM REASON EXAMPLES

Authorization is requested to make progress increases and decreases as shown and add the extra items listed.

Increases / Decreases

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg.	Item Type	Quantity Change	Unit	Unit Price	Dollar Value
Clean Washed Stone, LM	3037021	0370	0370		0001	Original	1,400.000	Cyd	31.00000	\$43,400.00
Reason: It was necessary to add additional clean-washed stone on the south haul road in order to maintain the haul route. The original design for the South Haul Road included 22AA aggregate, which could not be used because a portion of the road is in the Grand River floodplain.										
Culv, CI E, 15 inch	4010540	0510	0510		0001	Original	5.000	Ft	30.00000	\$150.00
Pile, Steel, Furn and Driven, 14 inch	7050034	1780	0230		0002	Original	-2,699.200	Ft	60.00000	\$-161,952.00
Reason: Final balancing for completed piers. Pier 6, plan 5,400 ft, placed 5,181.8 ft, difference -218.2 ft. Pier 10, plan 5,700 ft, placed 3,219 ft, difference -2,481.0 ft.										
Pile, Steel, Furn and Driven, 14 inch	7050034	1780	1740		0002	Original	-2,327.300	Ft	60.00000	\$-139,638.00
Reason: Final balancing for completed piers. Pier 1, plan 1,835 ft, placed 1,705 ft, difference -130.0 ft. Pier 5, plan 6,140 ft, placed 6,029.9 ft, difference -110.1 ft. Pier 13, plan 2,510 ft, placed 1,641.1 ft, difference -859.9 ft. Pier 15, plan 2,775 ft, placed 1,497.7 ft, difference -1,277.3 ft.										

MODIFIED ORIGINAL EXAMPLES

Dr Structure, 24 inch dia	4030200 5240 5060	0001 Modified	1.000 Ea	955.00000	\$955.00
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Reason: Used on I-96 EB on the median temp Widening, to fit in the slope.

The item code, item description and unit price for this modified original have been verified against the original contract item and are correct.

EXTRA'S REASON EXAMPLES

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Catg. ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
_ Abandon Well, Seal	8357050	3365	1580		0001 Extra	1.000	Ea	630.00000	\$630.00

Reason: A. What Was Done: The contractor was directed to remove and abandon the water well associated with the field office at 12275 as detailed in WO# 42.

B. Why Was It Done: The field office water well was found to be in conflict with the final grading and restoration of the right of way.

C. Are There Any Offsetting Items For This Work: No specific line item in this contract, but water well removal was removed from previous federal contract JN 86168, at a cost savings to that contract and the cost for field office rental was not incorporated into existing contract.

D. Is the Work Expected to Impact Contract Time or Open to Traffic Dates? No impact to contract time or open to traffic date.

E. Is This a Design Error or Due to Changed Conditions: Changed conditions.

F. Who Has Reviewed the Proposed Contract Revisions: MDOT Grand Rapids TSC, MDOT Grand Region, FHWA

G. How was the Price Established: The unit price was negotiated with the contractor and evaluated by the engineer based on the estimated amount of work to be performed. The price was found to be acceptable based on complexity and time requirements.

H. Documentation: See Project Wise E103 for Back up Documentation.

1100A, TIME EXTENSION (CM), & LIQUIDATED DAMAGES

- 1100A form
- Extension of Time Spec Section 108.09
- Extension of Time Contract Modification
- Office Generated Extension of Time
- Liquidated Damages Contract Modification, Spec section 108.10



EXTENSION OF TIME CM

Reason: Video Taping Sewer and Culv Pipe was added to the contract when the inspection staff discovered a drainage structure cover appeared to be damaged due to settling. The structure was located on M-11 (Wilson Ave) at STA 364+45 (RT) just south of the Meijer Commercial Drive. The structure and sewer was found to be intact and not damaged. The price was negotiated with the Contractor and evaluated by the Engineer based on the estimated amount of work to be performed. The price was found to be acceptable based on complexity and time requirements. Supporting documentation for this item can be found in projectwise folder 205 and the Supporting Documents Folder of 103. The addition of this item did not delay the open-to-traffic date or completion date.

Total Dollar Value: \$2,021.75

Time Extensions

Site	Site Description	Site Type	Original Compl. Date/Days	Additional No. of Days	New Compl. Date/Days
00	Site 00	Completion Date	8/3/2015		11/1/2015

Reason: In order to ensure proper growth and restoration the contract completion date will be extended until November 1, 2015. The restoration has not had the appropriate time and weather conditions to adequately germinate and ensure proper growth. The extension of time was discussed with the contractor and deemed reasonable based on the original completion date being August 3rd which is during one of the warmest and driest months of the year. Backup documentation including Extension of Time Request, Form 1100A can be found in the project folder.

Contract:

Cont. Mod.: 3

Page 3 of 5

Michigan Department of Transportation
1100A (10/00)

EXTENSION OF CONTRACT TIME - REQUEST NO. 001

Information required by MDOT to extend length of contract time.
USE REVERSE SIDE OR ADDITIONAL SHEETS AS NEEDED. FILE 105

DISTRIBUTION: Original - Project Engineer, Coles - Contractor, Learning Construction & Technology (with Recommendation Authorization ONLY)

FROM: (Contractor) TO: Project Engineer
Tanya Pawlakiewicz DATE 08/06/15

CONTROL SECTION - JOB NO. FED. PROJECT NO.

REASON(S) FOR REQUESTED EXTENSION OF CONTRACT TIME (Explain in detail):
Request to extend the contract for 96 days for slope restoration items. Slope restoration items require additional time to meet the MDOT growth requirements. The contract was set up to have seed placed in August which is a very hot and dry month. Extending the contract 96 days will ensure proper growth of the restoration items.

THIS EXTENSION 96 Calendar Days Work Days CONTRACTOR SIGNATURE DATE 08/06/15

DATE LET 11/07/14 DATE AWARDED 12/16/14 DATE STARTED 06/08/15

ORIGINAL OPEN TO TRAFFIC DATE 08/03/15 ORIGINAL CONTRACT COMPLETION 8/3/15

PROJECT ENGINEER/RESIDENT ENGINEER (Signature) DATE RECEIVED 08/06/15

RECOMMENDATION:
Recommendation to extend the contract 96 calendar days in order to fulfill environmental requirements without the assessment of liquidated damages. No additional payment for lump sum or traffic control items will be made by the Department as a result of the extension of time.

REGIONAL FIELD ENGINEER (Signature) Thomas J. Tellier, P.E. DATE RECEIVED 08/07/15

ACTION:
Extend contract completion date 96 calendar days to 11-1-15 without liquidated damages and without additional cost for MOT items.

EXTENSION REQUEST NUMBER	REQUESTED NUMBER OF DAYS	RECOMMENDED NUMBER OF DAYS	REVISED OPEN TO TRAFFIC	REVISED CONTRACT COMPLETION	REMARKS
001	96	96	-	11/1/15	Slope Restoration due to weather conditions

EOT OFFICE GENERATED

Short Description

Extension of Time II

Description of Changes

- A. Original Awarded Amount: \$ 2,562,407.85
- B. Current Net Contract Amount: \$ 2,514,515.43
- C. Total net difference (B-A) \$-(47,892.42)
- D. Total net percentage change (C/A) - 1.87%
- E. MDOT Oversight
- F. Revision Summary: This contract is at the Tier I threshold.

Authorization is requested to extend the contract completion date for reasons described below.

Time Extensions

Site	Site Description	Site Type	Original Compl. Date/Days	Additional No. of Days	New Compl. Date/Days
00	Site 00	Completion Date	6/5/2015		10/7/2015

Reason: As mutually agreed upon between the Department and the Contractor, the contract completion date shall be extended sixty-one (61) calendar days from August 7, 2015 through October 7, 2015 without the assessment of liquidated damages, or an adjustment for traffic control. The extension is necessary due to the Kent County Bike Path Project that is to be completed in Late September of 2015. The proposed ADA ramps at the 3 mile Road and M-37 (Alpine Avenue) intersection will be the crossing for the proposed bike path. MDOT, the County and the Contractor agreed to coordinate the construction of the projects to simultaneously construct the ramps and the bike path to minimize impacts to motorists and provide a more quality product for the bike/pedestrian traffic.

CONTRACT MODIFICATIONS WITH LIQUIDATED DAMAGES

- A Extension of Time should be on the same Contract Modification as the Liquidated damages, to extend the contract to the end of the work.
- Liquidated Damages should be a Dollar Item.

Contract Modification

MDOT Michigan Department of Transportation 11/17/2015 2:11 PM
FieldManager 5.1a

Contract: Hot mix asphalt cold milling and resurfacing, detail 8 joint

Cont. Mod. Number	Revision Number	Cont. Mod. Date	Electronic File Created	Net Change	Awarded Contract Amount
14		11/17/2015	Yes	-\$47,700.00	\$5,464,987.99
Route		Managing Office		District	Entered By
M-11		GRTSC		03000	
Contract Location					

Short Description
EOT & Liquidated Damages

Description of Changes
 A. Original Awarded Amount: \$ 5,464,987.99
 B. Current Net Contract Amount: \$5,558,550.27
 C. Total net difference (B-A) \$93,562.28
 D. Total net percentage change (C/A) 1.71%
 E. MDOT Oversight
 F. Revision Summary: This contract is at the Tier I threshold.

Authorization is requested for the Extension of Time #3 and assessment of the new Liquidated Damages item as show below.

Extend the open to traffic completion date from September 1, 2015 to September 5, 2015 (4 calendar days) without the assessment of liquidated damages or additional traffic control costs. Justification for the extension of time includes an additional 4 days due to the additional Subgrade Undercutting, Type II that was required of the Contractor in order to complete the project. See the backup documentation in Projectwise Folder 103-Contract Modifications and Extension of Time subfolder. The assessment of the new Liquidated Damages item as shown below, extends the open to traffic completion date from September 5, 2015 to September 23, 2015 without the assessment of additional traffic control.

New Items

Item Description	Item Code	Prop. Line	Proj. Line	Project	Calc. ItemType	Proposed Quantity	Unit	Unit Price	Dollar Value
Liquidated Damages, Oversight	1080000	2685	0720		0001 Adjustment	-47,700.000	Dir	1.00000	-\$47,700.00

Reason: Per the three Extension of Time requests that were approved by MDOT the contract open to traffic date was revised from August 8, 2015 to September 5, 2015, however the Contractor did not have the roadabout open to traffic until September 23, 2015. Per Subsection 108.10 of the 2012 Standard Specifications for Construction, 18 calendar days will be assessed for liquidated damages to reflect delay to the overall open to traffic date. There are no offsetting items for this assessment. MDOT Assistant Construction Engineer, discussed the liquidated damages assessment with Excavators and Paving. The unit price was determined per Subsection 108.10 of the 2012 Standard Specifications for Construction. Supporting documentation, including the previous three extension of time documents are located in the E104.

Liquidated Damages Calculation:
18 Calendar Days x \$2650 per day = \$47,700.00

Total Dollar Value: \$-47,700.00

Contract: Cont. Mod.: 14 Page 1 of 3

PAY ESTIMATES



- Prompt Pay BoHIM 2012-12
- 2124 (MERS)
- All Pay Estimates Need to be Submit to MDOT Local Office
- E-Signatures

BOHIM 2012-12



OFFICE MEMORANDUM

DATE: October 10, 2012

TO: Region Engineers
Region Associate Operations Engineers
Region Construction Engineers
TSC Managers
TSC Construction Engineers

FROM: Gregory C. Johnson, P.E.
Chief Operations Officer

Randy R. Van Portfliet, P.E.
Bureau Director of Field Services


SUBJECT: Bureau of Highway Instructional Memorandum 2012-12
Timely Progress Payments to Contractors

MDOT has always provided a clear message to construction offices regarding the expectations for timely contractor payments. This has been discussed in a number of recent venues including the previous two annual MDOT Statewide Construction Alignment Conferences as well as region wide construction business team meetings. The industry has recently provided several examples of concern regarding our payment and construction administration practices. While MDOT Executive Leadership believes that these cases are isolated and not a reflection of our overall success, they do believe there are a few messages that warrant field engagement in order to ensure continued efficient construction contract administration.


Michigan and its contracting industry are still experiencing tough economic times; therefore, it is imperative that we keep contract payments flowing to contractors for satisfactorily completed work. MDOT field staff need to be pro-active in resolving project level disputes on quantities/claims and timely in processing pay estimates and contract modifications on all projects. Similar expectations are placed on the administration of local agency construction projects and MDOT needs to have an active role in the oversight of the local agency program.

Industry has been encouraged to follow standard protocol when seeking resolution on unresolved project level issues they feel are not receiving timely attention. If issues are unresolved at the project level, they are expected to first contact the TSC manager. The next and subsequent contacts will be the Region Engineer then the Engineer of Construction Field Services (CFS). Direct contact with executive leadership has been discouraged as this eliminates efficiencies and hinders local relationships.

2124 (MERS)



Department of
Transportation



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MDOT 2124A / ARRA Reporting System

Home
2124A Bi-Weekly Data Entry
Reports
Help

Welcome Thomas Tellier

MDOT - 2124A Bi-Weekly Data Entry

ⓘ **Step #1: Select a Project and a Bi-Weekly Period Ending from the list and calendar control below. Click on the TextBox to open a Calendar control pop up. Then click Go.**

Construction Project: Contract #: 41061-112069 - Hot mix asphalt cold milling and resurfacing, detail 8 joint ▼

Bi-Weekly Period Ending: 11/7/2015 Go

****Bi-Weekly Period: 10/25/2015 - 11/7/2015.****

The Prime Contractor has submitted subcontractor/supplier payment data for this period.

The Project Manager/Engineer has approved the subcontractor/supplier payments data for this period.

EDIT/SAVE/ CANCEL	SUBCONTRACTOR, DBE SUBCONTRACTOR, DBE TRUCKER, DBE SUPPLIER OR SERVICE PROVIDER	DBE?	SERVICE/WORK CLASSIFICATION	TOTAL SUB CONTRACT AMOUNT	DOLLAR VALUE OF SERVICES COMPLETED	DEDUCTIONS	COM MEN TS	ACTUAL AMOUNT PAID TO DATE
	A-1 ASPHALT, INC.	<input type="checkbox"/>		\$1,820.00	\$10,075.00	\$0.00		\$10,075.00
	C & D HUGHES, INC.	<input checked="" type="checkbox"/>		\$144,822.40	\$141,015.11	\$0.00		\$141,015.11
	DYKEMA EXCAVATORS, INC.	<input type="checkbox"/>		\$1,537,411.90	\$1,328,258.79	\$0.00		\$1,328,258.79
	GIVE 'EM A BRAKE SAFETY, INC.	<input type="checkbox"/>		\$72,418.72	\$54,664.47	\$0.00		\$54,664.47
	LITE LOAD SERVICES, L.L.C.	<input type="checkbox"/>		\$1,820.00	\$6,499.00	\$0.00		\$6,499.00
	M & K CONSTRUCTION SUPPLY, LLC	<input checked="" type="checkbox"/>		\$98,795.00	\$114,873.88	\$0.00		\$114,873.88
	NATURAL ENVIRONMENTAL RECLAMATION CONCEP	<input checked="" type="checkbox"/>		\$85,728.60	\$31,067.00	\$310.67	<input checked="" type="radio"/>	\$30,756.33
	P.K. CONTRACTING, INC.	<input type="checkbox"/>		\$273,731.60	\$112,411.61	\$952.74	<input checked="" type="radio"/>	\$111,458.87
	STRAIN ELECTRIC COMPANY	<input type="checkbox"/>		\$139,879.25	\$135,372.20	\$0.00		\$135,372.20
	SUPERIOR GROUNDCOVER, INC.	<input type="checkbox"/>		\$15,183.00				\$0.00
	SURVEYING SOLUTIONS, INC.	<input checked="" type="checkbox"/>		\$51,775.59	\$38,625.00	\$386.25	<input checked="" type="radio"/>	\$38,238.75
	WMRA, INC.	<input type="checkbox"/>		\$508,231.75	\$438,019.61	\$4,380.20	<input checked="" type="radio"/>	\$433,639.41

Final Report: No Yes ?

FINALS

- Contractor Performance Evaluation's (CPE) For Every Contractor on Project
- Request the Final Review (1147)
- Field Review
- Final Estimate
- Final Acceptance (1120)
- Post Certification of Subcontract Compliance(1386)
- Timely Finals within 120 Days of the Completion Date

CPE'S

- If you are having problems with a Contractor, an Interim CPE can help head off Problems and make help corrected the issues with the Contractor.
- Low Final CPE evaluations stand up better when Interim CPE are done.
- Make sure you have back up documentation for low rating.

FIELD REVIEWS

- Local MDOT Representative will do a field review of the project.
 - Examples
 - Bike path Review on Bikes
 - Review of sidewalk and ADA ramps
- Talk about and Correct any issues found.
- Final Estimate Package.

1105 FINAL ESTIMATE PACKAGE CHECK LIST

Michigan Department
Of Transportation
1105 (02/15)

FINAL ESTIMATE SUBMITTAL FORM

	DATE
TO Contractor Payments Unit	FROM: Construction/Project Engineer
CONTRACT ID	

Enclosed is the final estimate package for the above mentioned project. The following check list addresses the status of the required documentation for processing final estimates:

If Construction/Project Engineer is certified, the certification expiration date is: _____

If Construction/Project Engineer is not certified, the date the Final Estimate Review Summary (Form 1147) was signed _____

If the project includes any form of incentive/disincentive provisions, the TSC manager MUST indicate having reviewed and approved the incentive/disincentive determination by signing this form.

TSC Manager Signature

The Final Inspection/Acceptance and Certification Report (Form 1120) is attached.

The Final Inspection/Acceptance and Certification Report (Form 1120) was previously submitted on:

Project Certification (Bottom portion of MDOT Form 1120)

is attached (Required for FHWA Projects of Division Interest (PoDI) on the NHS)

is not required (Project is MDOT oversight on NHS)

Final as built plans should be submitted per updated as built process (CA-2009-20) and a copy of the Final Inspection/Acceptance and Certification Report is included (Local Agency need not send as built plans)

Final Contractor Performance Evaluation in ProjectWise or has been submitted.

A copy (not the original) of the Post Certification of Subcontract Compliance (Form 1386) is attached.

I certify that to the best of my knowledge the contracting records have been reviewed, the Disadvantaged Business Enterprise (DBE) companies have been monitored on the project site and work committed to DBE companies has been performed by the respective companies with the exception of the following companies listed below which have been forwarded to the Office of Business Development (OBD) for further investigation.

COMPANIES:

I hereby certify that the final quantities included for payment in this estimate have been properly documented, reviewed, and checked for accuracy in accordance with current published instructions and items in the cover letter/checklist have been addressed.

Project Engineer (Local Agency Projects/Consultant Engineer/ MDOT Projects)

Construction Engineer (MDOT)

FINAL ESTIMATES

- Zero dollar is Preferred, But up to 1,000 Dollars is allowed.
- Has to be signed by the Local MDOT Construction Engineer.

Contract: Hot mix asphalt cold milling and resurfacing, det 7 and 8

Estimate Date	Estimate No.	Entered By	Estimate Type	Electronic File Created	All Contract Work Completed	Construction Started Date
12/04/2015	16	Michael L Stoltz	Final	Yes	7/20/2015	9/25/2014
Prime Contractor				Managing Office Grand Rapids TSC		

Pre-Voucher Summary

Project	Voucher No.	Item Payment	Stockpile Adjustment	Dollar Amount
Hot mix asphalt cold milling and resurfacing, det 7 and 8	0016	\$0.00	\$0.00	\$0.00
Total Estimated Payment:				\$0.00

(Does not include central office adjustments)

Estimate Certification

I certify the items included on this report constitute my estimate of work completed and due the contractor as of the date of this document. I also certify the prime contractor is meeting all requirements for minority percentages and the payrolls are current.

Thomas J. Tellier, P.E.

Tom Tellier, P.E. (Construction Engineer)

Digitally signed by Thomas J. Tellier, P.E.
DN: cn=Thomas J. Tellier, P.E., o=MDOT, ou=Grand Rapids TSC,
email=ttellier@mdot.state.mi.us, c=US

(Date)

1120 FORM

Michigan Department of Transportation 1120 (01/15)	FINAL INSPECTION/ACCEPTANCE and CERTIFICATION REPORT	Page of FILE 105
FINAL INSPECTION/ACCEPTANCE: ORIGINAL - Contract Services. COPIES - Associate Region Engineer-Construction Project Engineer When applicable: Lansing Real Estate - Local Agency Programs Unit, Traffic & Safety, Multi-Modal - Freight Services		
PROJECT CERTIFICATION: After Region Engineer/Representative signs Certification form, send a copy of Certification to: FHWA, Financial Operations - Project Accounting, Associate Region Engineer-Construction, Construction Project Engineer.		
FINAL INSPECTION/ACCEPTANCE REPORT		
CONTROL SECTION/JOB NUMBERS:	FEDERAL PROJECT NO.	FEDERAL ITEM NO. DATE
START DATE	ACTUAL OPEN TO TRAFFIC DATE	ACTUAL COMPLETION DATE
CONTRACTOR NAME		
TYPE OF ACTION <input type="checkbox"/> Final Inspection/Acceptance <input type="checkbox"/> Project Certification		
OVERSIGHT <input type="checkbox"/> FHWA (PoDI) <input type="checkbox"/> MDOT		
NHS ROUTE <input type="checkbox"/> YES <input type="checkbox"/> NO		
INSPECTED BY		
NAME		
TYPE OF WORK (As per proposal)		
RECOMMENDATIONS/CONCLUSIONS/REMARKS		
IS PROJECT WARRANTED <input type="checkbox"/> YES <input type="checkbox"/> NO	WARRANTY TYPE AND WARRANTY DOCUMENTS ON FILE	DURATION EXPIRATION DATE
DATE NPDES NOTICE OF TERMINATION SUBMITTED	DATE SITE ID NUMBER IS DEACTIVATED	STRUCTURE CLEARANCE MEASUREMENTS FORM 1190? <input type="checkbox"/> YES <input type="checkbox"/> NO
ITEMS NOTED ABOVE HAVE BEEN RESOLVED. COMMENTS:		
CONSTRUCTION/PROJECT ENGINEER		DATE
BRIDGE WORK: <input type="checkbox"/> YES <input type="checkbox"/> NO	BRIDGE INSPECTION: DATE REQUESTED	DATE COMPLETED
ACCEPTANCE RECOMMENDED BY		
MDOT CONSTRUCTION/PROJECT ENGINEER		CONSULTANT PROJECT ENGINEER
CITY/COUNTY AUTHORIZED SIGNATURE	TITLE	DATE
I hereby certify that the construction on this project substantially conforms to the plans and specifications	TSC MANAGER (Signature)	DATE
The project will be submitted for final certification if it is a FHWA Project of Division Interest (PoDI) on the NHS and the items check below have been completed. <input type="checkbox"/> Traffic Control Devices <input type="checkbox"/> Railroad Affidavit <input type="checkbox"/> Material Exceptions (See Attached)		
<input type="checkbox"/> Other, (Specify) _____		
PROJECT CERTIFICATION (FHWA PoDI on NHS Only)		
I hereby certify that the construction work on this project and materials incorporated in this project are in conformity with approved plans and specifications, and that the independent assurance tests have been performed. The items checked on the Final Inspection/Acceptance Report have been completed.		
REGION ENGINEER/ REPRESENTATIVE (Signature)		DATE
FHWA AREA ENGINEER (Signature)		DATE



CLAIMS

- Contact the Local MDOT Representative as soon as the letter comes in.
- Work it out if you can, Negotiate in fair manor for all involved.
- Take notes of work preformed, and amount of time to do that operation.
- Spec Book 104.10

CLAIM EXAMPLE

Bridge Project

- Force Main Sewer Conflict
- New Beam Rotation when pouring the New Deck.

Road Project

- Restoration Pay limits

QUESTIONS???

Please Contact

Tom Tellier

Telliert@Michigan.gov

Wayne Harrall

wharrall@kentcountyroads.net

Michael Stoltz

Stoltzm@Michigan.gov